



Independence Junior College  
Savannah Rd.  
Independence Village  
Tel: 523-2566

## Transcript Application Form

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
First Middle Last (DD/MM/YYYY)

Contact Number: \_\_\_\_\_

Program of Study: \_\_\_\_\_ Date of Completion/ Withdrawal: \_\_\_\_\_

Quantity needed: \_\_\_\_\_

Purpose for Request:  Employment  Personal  Transfer  Scholarship/Grant

### **This section must be filled out if you require an electronic copy**

Please email transcript to:

Name of Individual \_\_\_\_\_

Name of University or Business \_\_\_\_\_

Email Address: \_\_\_\_\_

- Transcripts are ready **5 Business days from date of order**. (Expedited Service not available)
- Price: \$10.00 for 1 Transcript & \$7.00 for any additional transcript ordered at the same time

Payment Method: Cash  Direct Deposit

Receipt #: \_\_\_\_\_ Receipt Amount: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\* Completed forms can be emailed to [accounts@ijc.edu.bz](mailto:accounts@ijc.edu.bz) along with proof of payment

\*\*\* Payment can be made to Heritage Bank Acc. # 114-1002 (Name on Account: Independence High School)